



ARISTOTLE UNIVERSITY OF THESSALONIKI

POSTGRADUATE STUDIES REGULATION
(according to the provisions of Law 4957/2022)

POSTGRADUATE STUDIES REGULATION
INTERDEPARTMENTAL PROGRAM OF POSTGRADUATE STUDIES
with a title
Joint MSc: «NEUROSCIENCE AND NEURODEGENERATION »

OF THE DEPARTMENT OF MEDICINE AUTH
in collaboration with
the DEPARTMENT OF CHEMISTRY AUTH &
the Department of SCIENCES, PHYSICAL EDUCATION AND SPORTS AUTH

THESSALONIKI 2024

**POSTGRADUATE STUDIES REGULATION
OF THE MEDICAL DEPARTMENT
OF THE SCHOOL OF HEALTH SCIENCES
OF THE ARISTOTLE UNIVERSITY OF THESSALONIKI**

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THE SCHOOL OF HEALTH SCIENCES
ARISTOTLE UNIVERSITY OF THESSALONIKI**

Article 1

Object-purpose of the IPPS

The Departments of Medicine of the School of Health Sciences, Chemistry of the School of Positive Sciences and Science of Physical Education and Sports, of the School of Science of Physical Education and Sports of the Aristotle University of Thessaloniki (AUTH) organize and operate from academic year 2024-25 the Interdepartmental Postgraduate Program (in hereinafter IPPS) with the title "Neuroscience and Neurodegeneration", (in English MSc-Neuroscience and Neurodegeneration) in accordance with the written provisions. The Program works with modern distance education methods.

The above IPPS of the Department of Medicine of the Aristotle University awards a Master's Degree with the title "Neuroscience and Neurodegeneration, (in English, MSc Neuroscience and Neurodegeneration)".

The present Regulation of Operation of the IPPS foresees its structural structure and regulates the rules of its orderly operation.

The administrative support of the Program is undertaken by the Department of Medicine of the Faculty of Health Sciences, AUTH, as an urgent Department.

The purpose of the Program is to promote knowledge about neurodegenerative diseases, as well as to promote research for their study and treatment. An additional goal is the preparation of postgraduate students with the aim of enriching the knowledge they will gain from their studies, with a more general goal of strengthening their professional skills in relation to neurodegenerative diseases and shaping their professional career.

The design of the Program arose due to the particularly increased occurrence of neurodegenerative diseases in the modern era and the emerging need for further

research and professional training of health professionals. Through the interdisciplinary nature of the proposed Program, a coordinated approach is attempted by all health professionals, with the aim of forming a single treatment plan to deal with the chronic nature of neurodegenerative diseases. Skills such as methodicality, specialization, contact with academic knowledge and research, as well as contact with knowledge objects of various sciences, are considered cutting edge of modern scientific and therapeutic practice in neurodegenerative diseases, which require a coordinated effort from a set of health professionals.

Based on the aforementioned needs, the said IPPS aims to strengthen the academic competence of scientists, to develop skills that characterize a qualified researcher and a qualified professional, and to cultivate professionals capable of coping with the modern demands and challenges of the time in the face of the upcoming increase in the occurrence of neurodegenerative diseases according to the existing research data.

Basic objectives of the IPPS are:

- i. The promotion of a high level of training to the students of IPPS
- ii. The provision of specialized knowledge with the aim of increasing the students' competence as much as possible in matters related to the diagnosis and treatment of neurodegenerative diseases, as well as the establishment of an interdisciplinary approach to their study and treatment
- iii. The formation of professionals, who will act with professionalism and self-confidence in the exercise of their profession and will become capable of being absorbed in similar jobs
- iv. The promotion of continuous and uninterrupted research on diagnosis, etiology, epidemiology, pharmaceutical and non-pharmaceutical treatment of neurodegenerative diseases, which aims to further understand these diseases through the preparation of high-level and academically interesting postgraduate theses.

Guidelines of the IPPS are the transmission to the students of the necessary academic qualifications, scientific principles, modern methods and applied practices, capable of making them specialized professionals, who will apply them both in research and in clinical practice, constituting models of professionalism and high level of training.

Obligation of all operating factors of the IPPS is the securing of a high level of quality of education provided, which will be characterized by continuous improvement and an increasing level of provision of recent research data and modern practices in order for students to apply them in clinical practice and research.

Additionally, through the interdisciplinary nature of the Program in question, the cooperation of students with academic and research organizations as well as local and foreign structures is promoted.

The subject of the proposed IPPS is the modern scientific approach to the study of mental, behavioral and mood-emotional disorders as they manifest themselves at work, in the family environment, in the daily life of the sufferer and their caregiver. In addition, the dynamic changes, both mental and behavioral processes during aging, healthy and pathological, will be studied. Additionally, issues related to the epidemiology and pathogenetic mechanisms that trigger the above disorders, such as environmental and genetic factors, will be analyzed.

The learning outcomes are reflected in the qualifications of those who have successfully attended the Program. The performances and abilities of the graduates of the specific course of study correspond to the expected professional qualifications required by society and the labor market.

The Postgraduate Studies aim at the promotion of knowledge, the development of research and the arts, as well as the satisfaction of the educational, research, social, cultural and development needs of the country, in the training of high-level scientists. These scientists will be able to contribute to theoretical and applied areas of specific fields of knowledge, to special thematic units or to individual branches of the knowledge subjects of the first cycle of studies of the relevant Departments. They will also be able to contribute to the production and transmission of knowledge, know-how, methodological tools and research results in the scientific field in which each Department operates.

Article 2

Awarded IPPS Title

The IPPS awards a Master's Degree (MSc) with the title: "Neuroscience and Neurodegeneration, (in English, MSc Neuroscience and Neurodegeneration)".

The successful completion of the studies leads to level seven (7) of the National and European Qualifications Framework in accordance with article 47 of Law 4763/2020 (A'254).

Article 3

Authorities of the Postgraduate Studies Programs

Competent Bodies for the administration, organization and operation of postgraduate study programs are:

I. The Senate of the Foundation: is the body responsible for the academic, administrative, and organizational issues of the PPS, and exercises all powers related to the PPS they are not assigned by law to other competent bodies.

II. The Postgraduate Studies Committee: is set up by decision of the Senate and consists of the relevant Vice-Chancellor, who acts as President, as well as one (1) member of the Teaching Research Staff (Faculty) from each School of the Aristotle University, and from one (1) member coming from the categories of members of Special Educational Staff (E.E.P.), Laboratory Teaching Staff (E.D.I.P.) and Special Technical Laboratory Staff (E.T.E.P.) of AUTH. Committee members have experience in organizing and participating in second cycle programs. The term of office of the Committee is two (2) academic years.

III. The Curriculum Committee (CUC) is composed of five (5) faculty members, three (3) faculty members of the AUTH Department of Medicine, one (1) faculty member of the AUTH Chemistry Department and one (1) faculty member of the Physical Education Science Department & Sports of AUTH, which are elected for a two-year renewable term.

The election of the members of the CUC takes place before the end of the academic year in which the term of office of the members of the previous CUC expires. The CUC is constituted by a decision of the Senate. The CUC is chaired by the Director of the IPPS.

The Curriculum Committee has the following responsibilities:

- a. sets up Committees for the evaluation of the applications of prospective postgraduate students and approves their registration in the IPPS,
- b. assigns the teaching work to the teachers of the IPPS,
- c. recommends to the Senate the amendment of the decision establishing the IPPS, as well as the extension of the IPPS's duration,
- d. sets up examination committees for the examination of postgraduate students' theses and designates the supervisor for each work,
- e. verifies the successful completion of the studies, in order to be awarded the title of IPPS,
- f. approves the report of the IPPS, following the recommendation of the Coordinating Committee (COC).
- g. decides on every issue that arises during the operation of the IPPS, for which there is no competence of another body (presumption of competence). The CUC decides with an absolute majority of its present members. In order for a quorum to exist, at least three of its members must be present or have authorized representation.

By decision of the CUC the responsibilities of para. a) and d) may be transferred to the Coordinating Committee of the IPPS.

IV. The Coordinating Committee (COC) of the IPPS in which the Director of the Program must participate, and four (4) of the members of the CUC.

The responsibilities of the COC are:

a. prepares the initial annual budget of the IPPS and its amendments, since the IPPS disposes of resources in accordance with article 84 of Law 4957/2022, and recommends its approval to the Special Research Funds Account (SRA),

b. draws up the report of the program and recommends its approval to the CUC of the IPPS,

c. approves the expenditure of the IPPS,

d. approves the granting of scholarships, remunerative or non-remunerative, in accordance with what is defined in the founding decision of the IPPS and the regulation of postgraduate and doctoral studies,

e. recommends to the CUC of the IPPS the distribution of the teaching work, as well as the assignment of teaching work to the categories of teachers of article 83 of Law. 4957/2022,

f. recommends to the CUC of the IPPS the invitation of Visiting Professors to cover the teaching needs of the IPPS,

g. draws up a plan for the modification of the study program, which he submits to the CUC of the IPPS,

h. recommends to the CUC of the IPPS the redistribution of courses between academic semesters, as well as issues related to the quality upgrade of the curriculum.

In COC Emeritus Professors of the collaborating Departments may participate, as long as they provide teaching work at the IPPS.

V. The Director of the IPPS, comes from the faculty members of the Department by priority at the rank of Professor or Associate Professor and is appointed by decision of the IPPS for a two-year term, renewable without limitation and is not entitled to additional remuneration for his administrative work.

The Director has the responsibilities provided for in article 82 par. 4 of Law 4957/2022 and any others defined in the decision establishing the IPPS:

a. chairs the COC, as well as the Curriculum Committee, draws up the agenda and convenes its meetings,

b. advises the issues concerning the organization and operation of the IPPS to the CUC

c. recommends to COC and the other bodies of the IPPS and of Higher Educational Institutions issues related to the effective operation of the IPPS,

d. is Scientific Manager of the program in accordance with article 234 of Law 4957/2022 and exercises the corresponding responsibilities,

e. monitors the implementation of the decisions of the bodies of the IPPS and of the Internal Regulation of postgraduate and doctoral study programs, as well as the monitoring of the implementation of the budget of the IPPS.

The Director of the IPPS, as well as the members of the COC and of the Curriculum Committee are not entitled to remuneration or any compensation for the performance of the responsibilities assigned to them and related to the performance of their duties.

The Secretarial Support of the IPPS is provided by the Department of Medicine of the Faculty of Health Sciences, AUTH, as an urgent Department. The Secretariat of the IPPS is responsible for maintaining graduate student files and grades. It also informs postgraduate students about issues related to the organization and operation of the Program. Finally, she is responsible for the preparation of the topics introduced to the Curriculum Committee.

Article 4

Categories of candidates in Master's Programs

In IPPS holders of first cycle degrees from local and foreign H.E.I. (AEI) Departments are accepted, and in particular at IPPS under the title "Neuroscience and Neurodegeneration" graduates of the Departments of Medicine, Dentistry, Veterinary Medicine, Pharmacy, Biology, Chemistry, Physical Education & Sports Sciences, Nursing as well as other Health Scientists, such as Specialists in the Prevention and Treatment of Addictions, Health Visitors, Occupational Therapists are accepted. Also, graduates of other relevant Departments H.E.I., T.E.I. can be accepted.

Nomination for the IPPS final year students of the above Departments can also nominate, provided that they will have graduated before the approval of the final list of candidates admitted to the Program.

The recognition of foreign degrees for admission to a postgraduate study program is done by the Department.

Even if he has an equivalent degree from DOATAP, he is not required to bring it. If there is a parity, the procedure is done by the Department again.

The Department is responsible for the academic and only recognition of degrees and not for equivalence. DOATAP is still responsible for the equivalence of degrees.

Those interested, who have already applied or are studying at IPPS under the condition of presenting an individual act of recognition by D.O.A.T.A.P., they are exempted from this obligation and their application or the continuation of their studies is examined based on the criteria of the new law.

How to check the general type of first cycle title:

1. authenticity is done:

1.1. with the stamp of The Hague,

1.2. by depositing the degree and simultaneously informing the University of Abroad by the interested party. The notification is accompanied by an official email from the University Abroad giving the Secretariat of the respective Academic Department the possibility to check the authenticity,

2. in case the specialty awarded by the study title is needed, the check is made from its mention on the degree and the analytical score or the Diploma Supplement,

3. in case we are interested in the grade, we use the matching with the procedure notified by DOATAP,

4. the academic recognition concerns only the specific procedure; it is secured by a decision of the Study Program Committee and is not given to the interested party. If the candidate wants a relevant certificate, he should submit it to DOATAP for Parity.

Article 5

Number of Entrants, Criteria and Entrant Selection Procedure

The number of admitted students per year is limited to an upper limit of sixty (60) postgraduate students. The IPPS cannot operate with less than ten (10) graduate students.

The IPPS following a decision of the Curriculum Committee, announces positions through an open process. In particular, the notice states the conditions for admission, number of admissions, categories of candidates, admission method, selection criteria, etc., the deadlines for submitting applications as well as the supporting documents required.

The announcement of the admission of postgraduate students is published on the website of the Department. The applications accompanied by the necessary supporting documents are submitted to the Secretariat of the Department, either in paper or in electronic form.

The admissions selection criteria include:

I. Possession of a degree/diploma of the first cycle of studies of the country or abroad.

II. Sufficient knowledge of English, as a prerequisite, at a level defined by the Curriculum Committee. Certificate of proficiency (level B2) in the English language, according to the Council of Europe system, which is accepted by A.S.E.P. Alternatively, a bachelor's or master's degree from a Greek University or a

commensurate University abroad can be submitted, from which the successful completion of an English-language undergraduate or graduate program results.

III. Letters of Recommendation, if any.

IV. Interview by the Three-member Selection and Examination Committee.

V. In addition to the supporting documents related to the above criteria, the candidate may submit, if he has them:

a. Diploma or diplomas of postgraduate studies at a Greek University or a similar institution abroad.

b. Doctoral degree from a Greek University or a similar Institution abroad.

c. Certificates of possible good knowledge of the French, German, Italian, Spanish or Russian language. If the candidate is a foreigner, he can submit certificates for his knowledge of the Greek language.

d. Evidence documents for any research and writing activity, for participation in educational student mobility programs and for professional or related experience.

The above supporting documents are submitted either as an exact copy or as a simple photocopy.

VI. Foreign candidates, as a necessary condition for their admission to IPPS they must provide a certificate of Greek language proficiency or a certificate of at least B2 level.

The method of evaluation (scoring) of the above criteria belongs to the competence of the Study Program Committee and is included in detail below.

The selection procedure of the candidates by decision of the CUC is done by a competent three-member Selection and Examination Committee made up of Teaching Research Staff (D.E.P.) members who have undertaken a postgraduate project.

The Selection and Examination Committee prepares a complete list of all candidates and, after the relevant control, rejects those who do not meet the minimum criteria set by the Department and invites the qualified candidates who have met the prerequisites to an interview.

Every year and until the end of March, the CUC of the IPPS decides how many postgraduate student places are available for the next academic year.

Until the end of March of each year at the proposal of the COC of IPPS and decision of the CUC, the official announcement of these positions is published and candidates are invited to submit their applications. The announcement specifies:

a) The number and categories of graduates,

b) The required qualifications of the candidates for admission to the IPPS,

c) The necessary supporting documents, the manner and deadline for their submission,

d) The evaluation criteria of the candidates

In particular for the IPPS "Neuroscience and Neurodegeneration":

The candidate submits to the Secretariat of the IPPS the following documents:

a. Application accompanied by a short memorandum justifying the expression of interest.

b. Degree/diploma of the first cycle of studies of the country or abroad.

c. Detailed curriculum vitae detailing the candidate's studies, teaching and/or professional experience, scientific and social activity, accompanied by the corresponding supporting documents, as these are evaluation criteria.

e. For the participation of candidates in the selection process for the IPPS knowledge of the English language (level B2) is considered essential, which, when their mother tongue is not confirmed, is certified either by a degree from a corresponding foreign language university department or by possession of at least recognized diplomas of proficiency B2. (The level of foreign language knowledge is proven in the following ways: a) State Certificate of Law 2740/1999 as replaced by par. 19 of Article 13 of Law 3149/2003, b) With a degree in Foreign Language and Literature or a Degree of Foreign Languages Translation and Interpreting of the country or equivalent and equivalent schools abroad, c) With a Bachelor's degree, undergraduate or postgraduate diploma or doctoral degree of any recognized institution of higher education abroad, d) With a Baccalaureate title equivalent to Greek Secondary Education schools, if they have been obtained after at least six years of normal study abroad.

The foreign language teaching proficiency license does not prove knowledge of a foreign language (P.D. 347/2003). Applicants who hold the relevant license must provide a certified copy and an accurate translation of the degree on the basis of which the foreign language teaching proficiency license was issued.

f. Evidence documents for any research and writing activity, as well as for participation in educational student mobility programs and for professional experience related to the field of specialization (if any).

g. Photocopy of two sides of the identity card or passport.

h. Other supporting documents such as letters of recommendation, Master's Degree, Doctoral degree, certificates for possible good knowledge of the French, German, Italian, Spanish or Russian language.

Foreign candidates, as a necessary condition for their admission to IPPS they must provide a certificate of Greek language proficiency or a certificate of at least B2 level.

The selection of candidates is made on a scale from 0 to 130 for each candidate based on the following criteria:

- a) The degree grade (multiplied by a factor of 1, maximum 10 points),
- b) The recognized postgraduate studies (holder of a Master's degree 3 points, holder of a doctoral thesis 7 points, maximum 10 points),
- c) The oral interview (maximum 30 points). In the oral interview, the scientific training, research experience, relevant extracurricular activity and any special qualifications of the candidates are evaluated.

Personal interview

Criteria from the three-member Admission Selection Committee:

- Reason for submitting the application (maximum 6 points)
 - Informed about the academic subject of the PPS (maximum 6 points)
 - Commitment, interest of the candidate in completing the PPS and prospect of professional rehabilitation (maximum 6 points)
 - Relevance and previous experience with the subject of the PPS (maximum 6 points)
 - General impression (maximum 6 points)
 - Total (maximum 30 points)
- d) Announcements at Greek conferences (1 point/announcement, maximum 5 points),
 - e) Announcements at international conferences (2 points/per announcement, maximum 10 points),
 - f) Publications in Greek magazines (2 points/publication, maximum 10 points),
 - g) Publications in international journals (5 points/publication, up to 15 points),
 - h) Participation in research projects related to the academic subject of the program (5 points/per project, maximum 15 points),
 - i) The recognized relevant professional experience (3 points/year, up to 15 points),
 - j) Knowledge of English language at least B2 level (5 points),
 - k) Knowledge of a second foreign language at level B2 (5 points).

The final selection process of the candidates for the IPPS is done by the three-member Selection and Examination Committee that is appointed every year by a decision of the CUC, after a proposal by the COC of IPPS. The Selection and Examination Committee prepares a complete list of all candidates and, after the

relevant control, rejects those who do not meet the minimum criteria that have been established and then invites the qualified candidates who have gathered the required supporting documents to an interview. The committee ranks the candidates based on the total number of points they have accumulated. After the completion of the process (evaluation based on the documentation file and the interview), the final list of successful applicants is drawn up.

The final list of winners and any runners-up is validated by the CUC of the IPPS and is posted on the Program website and on the notice board of the Department of Medicine and the cooperating Departments.

The successful candidates should register at the Secretariat of the IPPS within ten (10) working days from the notification of the list of successful candidates, upon submission of any necessary supporting documents. In the event of non-registration of one or more students, the runners-up, if any, will be invited to register based on their order in the approved evaluation table.

In case of an equal finish, as many are admitted as do not exceed the upper limit of those admitted. The resolution of an equal finish for a number beyond the maximum is resolved each time in a manner provided for in the admission announcement.

In the event that admission positions remain vacant, they are filled until the prescribed percentage of admissions is exhausted (in accordance with the terms of the announcement), either by ranking, as successful, candidates in descending order of the total score, provided that this is at least thirty (30) points, or by a supplementary announcement of vacancies.

Objections to the results may be lodged within five (5) working days from the notification of the results.

The IPPS accepts as "participating guests" (listeners) people who pay part of the tuition fees, meet the conditions of article 5 and wish to attend some individual courses, without having been admitted to the IPPS. As "participating guests" who will attend individual courses, they will not receive a postgraduate degree, but a certificate of attendance, once they have completed the obligations arising from the requirements of each course.

The above criteria for selecting candidates may be reformed after decisions of collective bodies and amendment of the Regulations.

Article 6

Duration and Terms of Study

Time Duration

The duration of study at IPPS which leads to the receipt of the Postgraduate Diploma is defined as a minimum of one full calendar year, including the time for preparing the postgraduate diploma thesis.

The maximum time allowed to complete the studies is determined at two (2) years from the enrollment of the graduate student in the Program.

Postgraduate students are provided with the possibility of part-time study, the duration of which cannot exceed twice the normal study period. Part-time study is provided for those who are proven to work at least twenty (20) hours per week and for non-working graduate students who are unable to meet the minimum requirements of the "full" study program and for special extremely serious cases, such as illness, serious family reasons, force majeure etc., for which CUC decides.

In exceptional cases, postgraduate students who have not exceeded the normal duration of study may be granted, upon submission of a relevant application, suspension of studies, which may not exceed two (2) consecutive semesters. During the suspension, the graduate student loses his student status. The time of the suspension is not counted towards the maximum duration of normal studies.

With the resumption of studies, postgraduate students return to a normal study status with all the rights and obligations provided by the IPPS.

In addition, following a reasoned request before the completion of the normal duration of study, the postgraduate student may request an extension of studies, for two semesters, which concerns the completion of the studies or the preparation of the postgraduate diploma thesis. After the end of the extension of studies, the postgraduate student is deleted from the IPPS by decision of the Curriculum Committee.

Postgraduate students' applications for partial study, suspension or extension of studies are made before the start of the academic semesters.

The Curriculum Committee, following a proposal from the Coordinating Committee, decides on matters of review of courses in due courses or deletion, which decides on the conditions of the review and the reasons for deletion.

Reasons for cancellation are the insufficient progress of the student which is documented by his non-participation in the educational process, the defective fulfillment of other obligations such as the non-payment of tuition fees, the non-submission of the required assignments, the absence from the examination process, the behavior that offends academic ethics, e.g. plagiarism or at the request of the graduate student himself.

In case of failure in a course, the graduate student must repeat it in the following semester, after a decision of the Faculty of Education, by attending the course and repeating the examination process or submitting the prerequisite work.

If the postgraduate student fails twice in the examination of a course or courses and is considered by the relevant Postgraduate Studies Regulation to have not successfully completed the program, he is examined, upon his application, within a period of fifteen (15) days from the examination period during which has failed, by a three-member committee of Teaching Research Staff (D.E.P.) members of the School, who have the same or related academic subject as the examined course and are designated by the CUC. The person in charge of the teacher examination is excluded from the committee.

The education is carried out by distance learning (for 90% of the hours of taught theoretical courses), during which the conditions are met according to the provisions of the joint Ministerial Decision (Government Gazette 1079/Tb/28-2-2023).

In any case, however, even using the possibilities of the previous paragraphs of this article, the maximum time for the completion of the studies and the assessment of the postgraduate diploma thesis cannot exceed two (2) years from the registration of the postgraduate student in the Program.

Tuition Fees

For their participation in the IPPS under the title "Neuroscience and Neurodegeneration" students pay tuition fees totaling two thousand five hundred (2,500) euros which are paid in two (2) equal installments, the first upon registration and the second before the start of the second semester.

Tuition fees are paid to the bank account of the Special Research Funds Account of AUTH. The delinquent payment of the financial obligations constitutes sufficient grounds for non-awarding of the Diploma or deletion from the IPPS.

Those postgraduate students who meet the criterion of excellence during the first cycle of studies, which corresponds at least to having a grade equal to or higher than seven and a half with excellent out of ten (7.5/10), are entitled to free tuition due to economic or social criteria. The more specific terms and conditions of the right to free study at IPPS are described in the current legislation as well as in the decision of the Minister of Education and Religious Affairs. Exempted students should not exceed the percentage of thirty percent (30%) of the total number of students admitted to IPPS and concerns participation in a single PPS. If the beneficiaries exceed the above

percentage, they are selected in order of ranking starting from those with the lowest income.

The application for exemption from tuition fees is submitted by the interested party to the IPPS after the completion of the selection process of the students at IPPS. The possibility of exemption from the obligation to pay tuition fees is provided exclusively for studying at one (1) PPS organized by Higher Educational Institutions of the country.

For people who will attend individual courses, tuition fees of seven hundred euros (€700.00) per course are paid.

Article 7

Student Rights and Obligations

Postgraduate students register and participate in the IPPS under the terms and conditions provided for in the relevant Postgraduate Studies Regulations. Postgraduate students have all the rights, benefits and facilities provided for students of the first cycle of studies, except for the right to provide free textbooks. The Department of Medicine must ensure facilities for postgraduate students with disabilities or special educational needs, with the configuration of appropriate teaching and hygiene spaces, the possibility of a different examination procedure (oral examinations), provision of educational material in a special format (braille system), for the specific categories of students.

Postgraduate students who are admitted to IPPS are obliged to:

12. To attend the courses of the study program without fail. Attending the lessons and exercises is mandatory. Exceptions are only allowed for serious justified reasons. The permissible limit of absences, regardless of whether they are excused or not, is up to three (3) three-hour lectures. If the graduate student accumulates four (4) absences or more, he will have to retake the course. In this case, he is again subject to the evaluation process, so even if he accumulates four (4) absences for the second time, or fails the examination of the course, he is deleted from the Program.

13. To participate in all educational and research activities.

14. To submit course declarations on time every semester.

15. To submit the tasks required for each course within the prescribed deadlines.

16. Attend the exams.

17. To submit to the Secretariat, together with their diplomatic work to be evaluated, a responsible declaration that there are no elements of plagiarism.

18. To pay the tuition fees within the dates specified.

19. To have settled all their financial obligations, as well as any other obligation to the Foundation, before the swearing-in. Otherwise, they will not have the right to take the oath and/or receive the postgraduate diploma.

20. If they have received a scholarship, to offer remunerative work, as long as this is foreseen (teaching courses, contribution to the library and research and where there is a need in the services of the University).

21. It is possible to study in parallel in an undergraduate study program and in a postgraduate study program or in two (2) Master's Degree Programs of the same or another Department, of the same or another Higher Educational Institution.

22. To respect and abide by the decisions of the postgraduate bodies as well as academic ethics. Failure to comply with the above, without documented justification, may result in failure in a course or exclusion from the program.

Failure to comply with all of the above without a serious and documented justification is grounds for the graduate student's removal from the program.

Article 8

Study Program-Knowledge Test

The IPPS is structured in two (2) teaching academic semesters, lasting thirteen (13) weeks each, and during the summer months the Master Thesis is prepared. Each lesson is taught three (3) hours a week. Student obligations can be completed over the course of a calendar year.

The IPPS begins in the winter semester of each academic year. In case of inability to start in the winter semester, it can be transferred to the spring semester, by decision of the CUC.

A total of seventy-five (75) credits (ECTS) are required to obtain the Graduate Diploma.

The preparation of the study program is determined by the CUC. The beginning and end of the semesters are determined by the CUC and from the Academic Calendar of AUTH. For example, the winter semester begins in the first week of October, while the spring semester begins in mid-February. At the end of the second semester, during the summer months, students complete their master thesis and present it by the end of September.

In the first semester, four compulsory courses are taught. In the second semester, 2 compulsory courses and 2 elective courses are taught. Each chosen course is taught if at least five (5) postgraduate students have chosen it.

To obtain the Postgraduate Diploma, the graduate student must have attended and been successfully examined in seven (7) courses, four compulsories in the first

semester of studies, two compulsory and one optional in the second semester of studies, have attended the internship and to have prepared his master thesis. The monitoring and examination of the courses takes place in semesters A and B. The beginning of the thesis (taking up the topic, preparation-presentation of the study plan) takes place in the 2nd semester and it is completed (writing-presentation) three months after the end of the 2nd semester, i.e. at the end of the full calendar year.

The thesis examination takes place on the necessary condition that the postgraduate student has been successfully examined in all the courses of the 1st and 2nd semesters and has completed the practical training.

All the Credit Units of the IPPS courses is 75 credits (ECTS), namely 30 credits (ECTS) for the courses of the 1st semester, 30 credits (ECTS) for the courses of the 2nd semester, the monitoring of the internship and the start of the preparation of the diploma thesis and 15 (ECTS) to complete the thesis.

The official language of the program is English, and the language of the master thesis can be English or a different language.

All the courses of the program are taught in the English language except for the cases of invitation of foreign scientists where the teaching will take place in other language.

The program provides a PRACTICAL EXERCISE, the relevant practice includes the provisions of article 69 of Law 4957/2022.

Student internships are carried out in public services, legal entities under public law, Local Government Organizations of the first and second degree, legal entities under private law and companies, hereinafter referred to as "host organizations", under the supervision of a teacher of the study program. The internship may also be carried out in institutions abroad, as long as it becomes possible to supervise the educational process, in accordance with what is defined in the internal regulations of the study program. For student internships, an internship contract is concluded between the Higher Educational Institution (AEI), the student and the host institution. The successful completion of the internship implies the awarding of the number of credit units (European Credit Transfer and Accumulation System - ECTS), determined by decision of the CUC.

The Internship Manager is the Director of the Program, who comes from the members of the Teaching Research Staff (D.E.P.) of the CUC of the IPPS, and whose object is the general supervision of the educational process of the internship within the curriculum, the coordination of the Internship Supervisors and the host institutions. A Supervisor is appointed for each practical student.

The Supervisor is responsible for guiding and supporting the students throughout the internship process at host institutions, communicating with the host institutions to achieve the intended learning outcomes and informing the Supervisor and the Internship Committee. It is possible to appoint teachers of the study program as Supervisors.

Students who carry out internships are compulsorily covered by the insurance of the National Organization for the Provision of Health Services (EOPYY) through the Electronic National Social Insurance Agency (e-EFKA) (former Social Insurance Institution-Unified Insurance Fund of Employees - I.K.A. - E.T.A.M.), according to par. 10 of article 15 of Law 3232/2004 (A' 48) only for the accident branch, the cost of which is borne exclusively by the IPPS.

The cost of compensation and insurance is borne, in its entirety, by the budget of the specific project, financed by own or private resources managed by the Special Research Funds Account (SRA) of Higher Educational Institution. Especially, for students who carry out mandatory internships for the successful completion of their study program in schools or other public sector entities, the compensation and insurance costs may be lower than those specified in par. 7 and covered exclusively by resources co-financed programs or own resources of E.L.K.E. of Higher Educational Institution. The exact amount of the compensation of the previous paragraph is determined by a joint decision of the Ministers of Finance and Education and Religious Affairs.

For distance education, the conditions are met in accordance with the provisions of the joint Ministerial Decision (Government Gazette 1079/Tb/28-2-2023).

In particular, the IPPS regulates the following issues:

a) issues related to access to the integrated e-learning system, the user accreditation process and access rights per user category (teacher, student, supervisor, technician and other staff),

b) issues related to the technological infrastructures of Higher Educational Institution, technical support, maintenance and upgrading of infrastructures and technologies to support the distance education process, as well as the obligations of each user,

c) the process of educational support for students,

d) the pedagogical framework for planning and implementing courses and other educational activities with distance education and student evaluation methods,

e) the process of evaluating and upgrading the digital skills of the teaching staff participating in the IPPS,

f) the process of checking work for possible plagiarism through reliable applications,

g) the personal data protection policy and compliance with the provisions of the General Data Protection Regulation and Law 4624/2019,

h) the security policy of information systems aimed at the development of e-learning systems,

i) the information privacy management policy and cyber security,

j) criteria for periodic internal evaluation of distance learning postgraduate programs,

k) the process of registering students in the student register of Higher Educational Institution,

l) any other matter related to the organization of IPPS with distance learning methods.

Course Schedule

The course program of IPPS and their start is announced by the Secretariat of the IPPS. At the proposal of the CUC, the timetable of the courses can be modified. During the month of June each year, the CUC by its decision assigns to the teachers the courses they will teach in the following academic year.

The summary Course Program is structured as follows:

Semester	Course Title/Type C= compulsory course E= elective course	Teaching hours/lesson	ECTS
A	<i>Epidemiology and pathogenesis of dementia/C</i>	39 hours (85% remotely)	7,5
A	<i>Epidemiology and Pathogenesis of Parkinson's Disease- Parkinsonism plus syndromes/C</i>	39 hours (85% remotely)	7,5
A	<i>Epidemiology and pathogenesis of other neurodegenerative diseases/C</i>	39 hours (85% remotely)	7,5
A	<i>Modern diagnostic approach of neurodegenerative diseases/C</i>	39 hours (85% remotely)	7,5
	Σύνολο ECTS	156	30
B	<i>Pharmaceutical treatment of neurodegenerative diseases/C</i>	39 hours (85% remotely)	7,5

Semester	Course Title/Type C= compulsory course E= elective course	Teaching hours/lesson	ECTS
B	<i>Non-pharmaceutical interventions/C</i>	39 hours (85% remotely)	7,5
B	<i>Home care - Hospital - Institutional care for patients with neurodegenerative diseases/E</i> OR <i>Education - Support of carers/E</i>	39 hours (85% remotely)	5
B	Stage	52 hours	5
		169	
B	Commencement of postgraduate diploma thesis		5
	<i>Total ECTS</i>		30
B (+summer season)	Completion of postgraduate diploma thesis		15
	<i>Total ECTS of the IPPS</i>		75

The Internship course aims at the theoretical and practical training of students in basic topics and concepts of Neuroscience. The IPPS in addition to the 52 hours of Internship, it offers additional specific theoretical and practical training in subjects related to cutting-edge research in Neurodegeneration.

The education is carried out by distance learning (for 85% of the hours of taught theoretical courses), during which the conditions are met according to the provisions of the joint Ministerial Decision (Government Gazette 1079/Tb/28-2-2023).

The start and end of courses as well as the duration of examination periods are determined by the academic calendar by decision of the Curriculum Committee.

B) Knowledge Test-Student assessment

The evaluation of postgraduate students and their performance in the courses is carried out at the end of each semester with written or oral exams, preparation of assignments throughout the semester, or a combination of the above. THE PRE-READABLE grade is 6 (six).

The evaluation method is defined by the teacher of each course at the beginning of the academic semester. The percentage of participation in other educational activities (in laboratory exercises, assignments and seminars where

provided) is determined in the final grade of each course for each course separately, after a proposal by the teacher of each course and approved by the Coordinating Committee of the IPPS.

The rating scale for evaluating the performance of postgraduate students is defined from zero (0) to ten (10), as follows:

Excellent (8.5 to 10)

Very Good (6.5 to 8.5 not included)

Good (6 to 6.5 not included)

A grade that can be promoted is six (6) and higher.

For each course in the curriculum there are two examination periods. The first examination will take place one week after the end of the teaching of the courses of the A' and B' semesters and the second repeat examination will be held in a reasonable time, after the end of the normal examination and the announcement of the results.

Attendance at classes or any other educational activity is mandatory. A postgraduate student is considered to have attended a course (and therefore has the right to sit for the examination) only if he has attended at least 90% of the theoretical hours of the course and 100% of the practical training in any courses it is provided for. Otherwise, the graduate student is required to attend the course again in the following academic year.

It is possible in case of emergency or force majeure to conduct exams using electronic means, as long as the integrity of the evaluation process is ensured.

In cases of illness, it is recommended that the teacher facilitate, in whatever way he deems appropriate, the student (e.g. oral or remote examination).

The grade of the Postgraduate Diploma (M.S.) results from the weighted average of the courses of the IPPS and of the Master Thesis (the weighting is done by the credit units of the courses and the Master Thesis) and is calculated, with an accuracy of two decimal places, in the following way:

The grade of each course and the Master Thesis is multiplied by the corresponding number of credits (ECTS) and the sum of the products is divided by the minimum number of credits required to obtain the Master's Degree.

The mathematical formula is as follows:

Grade M.D.= (Course grade 1 X ECTS of course 1 + Grade of course 2 X ECTS of course 2 + ...+ Grade of master's thesis X ECTS of master's thesis) / Total number of ECTS.

C) Master Thesis

For the preparation of a Master Thesis, the Study Program Committee, following a request from the candidate on specified dates, in which the proposed title of the master thesis, the proposed supervisor and a summary of the proposed work are attached, appoints its supervisor and sets up a Three-member Examination Committee for the approval of the work, one member of which is the supervisor.

The teachers of the categories have the right to supervise theses, as described in article 83 of Law 4957/2022:

a. members of Teaching Research Staff (D.E.P.), Special Educational Staff (E.E.P.), Laboratory Teaching Staff (E.D.I.P.) and Special Technical Laboratory Staff (E.T.E.P.) of the Department or other Departments of the same or another Higher Educational Institution (A.E.I.) or Higher Military Educational Institution (A.S.E.I.), with additional employment beyond their legal obligations, if the PPS has tuition fees,

b. Emeritus Professors or retired members of the Faculty of Education of the Department or other Departments of the same or another Higher Educational Institution,

c. associate professors,

d. commissioned teachers,

e. visiting professors or visiting researchers,

f. researchers and specialist functional scientists of research and technological bodies of article 13A of Law 4310/2014 (A' 258) or of other national or foreign research centers and institutes.

The members of the Three-member Examining Committee must have the same or related scientific specialty as the subject of the IPPS.

The preparation of the Master Thesis is governed by the Code of Academic Ethics of the AUTH. Every creator or co-creator of any intellectual work is entitled to be mentioned and recognized as such, enjoying both the property and moral rights/powers deriving from the specific work. Exceptionally, if the original intellectual creation ("work") is the final output of a paid research project, which has been commissioned by an entity outside AUTH, the property rights of the creator or co-creators may be limited under the terms of the contract with to which the said research project is assigned, while the moral rights remain with the creator(s), subject to the necessary - for the exploitation/financial exploitation of the product intellectual creation - contractual restrictions.

For the presentation of the Master Thesis the positive recommendation of the Three-Member Examining Committee is foreseen. In the event that the support of the

Master Thesis takes place in public, a specific date and place is set by the Coordinating Committee of the IPPS.

After the support of the Master Thesis minutes are drawn up in which the individual grade of each member of the Three-Member Examining Committee, the average score as well as any observations or remarks are mentioned.

Following its approval by the Committee, it is compulsorily posted on the School's website.

If the crisis of Master Thesis is negative, the graduate student can submit his work incorporating the remarks for its improvement within a period of time set by the Three-member Examining Committee. Although the second judgment is negative, the graduate student loses the right to be awarded with the Postgraduate Diploma.

In exceptional cases, if there is an objective weakness or an important reason, it is possible to replace the supervisor or member of the Three-Member Examining Committee as well as change the subject of the Master Thesis after a decision of the CUC.

In particular, the IPPS "Neuroscience and Neurodegeneration" the following applies:

During the 2nd semester, the postgraduate student has the obligation to prepare a preliminary research outline for the preparation of a postgraduate diploma thesis and to choose a supervisor, with the latter's consent. The supervisor can be: a) Teacher/Faculty Member of the participants in the IPPS Departments or b) Teachers/Faculty Members of other HIGHER EDUCATIONAL INSTITUTION Departments, who are partially or fully assigned to teach a course at IPPS.

The postgraduate student's research outline must specify the topic to be analyzed, the methodology of his scientific approach, as well as the bibliography to be used. The acceptance of the postgraduate student's research proposal by the supervisor is based on the criteria of relevance of the topic to the subject of the IPPS, the expected scientific contribution to the corresponding research field and the apparent elements of originality in terms of the approach of the under investigation of a more specific object. The acceptance of each research proposal is validated by a decision of the CUC of IPPS.

The subject of the master thesis is entered in a special list of master's theses that is kept at the Secretariat of the IPPS. This list necessarily includes the names of the candidate and the supervisor, the date of approval of the subject by the CUC and the date of completion of the process, either by acceptance or rejection.

Depending on the progress of the thesis, the postgraduate student informs the supervising professor, who monitors, with a progress diary, whether the goals and specifications of the research are being met.

When the writing of the thesis is completed, it is submitted in three (3) copies to the Secretariat of the IPPS, with the concurrence of the supervising professor that it meets the conditions to be submitted for assessment.

For the examination of the postgraduate thesis, a three-member examination committee is appointed by the COC of the IPPS, in which the supervising professor and two (2) other faculty members participate, who must have the same or related scientific specialty with the subject of the master thesis. The Three-member Examining Committee submits the evaluation and rating of the thesis to the Secretariat, for approval by the Curriculum Committee of the IPPS.

After completing the writing of the master thesis, the master's student presents his thesis. The presentations of postgraduate theses are mandatory after the end of the 2nd semester for all postgraduate students. The invitation and announcement for the public presentation of postgraduate theses is formulated by the Director of the IPPS, after consultation with the supervising professor, who coordinates and presides over this process. The extent and format of the presentation of the master thesis are determined by the CUC.

Within thirty (30) days of the support, the Three-Member Examining Committee decides on the acceptance or not and on the grading of the postgraduate thesis, with a rating scale from zero (0) to ten (10), sending to the Secretariat of the IPPS the record of the candidate's assessment. If, after the expiry of this period, it is established that a member of the Committee has not met his/her relevant obligations, this member is replaced by a decision of the CUC. In this case, the process of accepting and grading the master thesis must be completed within twenty (20) days.

In order to be accepted by the Three-member Examination Committee, a master thesis must meet the following requirements:

- a) The topic and content of the work must be related to the subject of the IPPS.
- b) The discussion of the topic, without necessarily having completely new elements, should be done in such a way as to approach the sources and the bibliography, so as to present the candidate's personal research effort and performance.

It is not possible to change the subject of the student's postgraduate thesis, except by decision of the CUC after a reasoned recommendation by the supervising professor. Changing the topic of the postgraduate diploma thesis is in no case a reason for extending the above deadlines.

Article 9

Scholarships

It is possible by decision of the Study Program Committee depending on the income of the IPPS to grant scholarships to graduate students. Scholarships are awarded based on academic, objective criteria (such as academic performance based on the grade point average of the previous semester) and must be entered into the approved budget of the IPPS. The grant conditions, obligations and rights of the scholarship holders are determined by a decision of the Study Program Committee.

This Regulation provides for the granting of two (2) scholarships per year to students of the IPPS with excellent performance. The scholarships to be granted will consist of a partial exemption of the amount of tuition fees. The scholarship for exemption from the payment of the amount of the first installment of the tuition fees will be awarded based on the criteria of the candidates' admission scoring order, while the scholarship for exemption from the payment of the amount of the second installment will be awarded based on the criterion (a) the student's score in the two first semesters of studies (provided he has passed all courses in the first examination) and (b) the observance of his obligations as defined in these Regulations.

The scholarship holders must offer remunerative work, in accordance with the instructions of the CUC. In the event that a scholarship graduate student is not consistent in his obligations, the CUC revokes and terminates his scholarship.

In case a graduate student has a scholarship or grant from another institution, he is not entitled to a scholarship from the IPPS.

The AUTH may grant remunerative scholarships to postgraduate students with the obligation to support the educational process and provide auxiliary teaching work. The IPPS determines the maximum amount of the grant of a remunerative scholarship per student, the maximum number of hours of their weekly employment and other details regarding the granting of the scholarships. Postgraduate students are informed following a relevant announcement from the Secretariat of the IPPS.

Article 10

Teaching Staff

The teaching work of the Interdepartmental Master's Program (IPPS) is assigned, following a recommendation of the Coordinating Committee of the IPPS and a decision of the CUC in the following categories of teachers:

a. members of Teaching Research Staff (D.E.P.), Special Educational Staff (E.E.P.), Laboratory Teaching Staff (E.D.I.P.) and Special Technical Laboratory Staff (E.T.E.P.) of the Department or other Departments of AUTH or of another Higher

Educational Institution or Higher Military Educational Institution (A.S.E.I.), with additional employment beyond their legal obligations, if the IPPS has tuition fees,

b. emeritus professors or retired members of Teaching Research Staff (D.E.P.) of the Department or other Departments of AUTH or other Higher Educational Institution,

c. associate professors,

d. commissioned teachers,

e. visiting professors or visiting researchers,

f. researchers and specialist functional scientists of research and technological bodies of article 13A of Law 4310/2014 (A' 258) or other research centers and institutes of the country or abroad,

g. scientists of recognized prestige, who have specialized knowledge and relevant experience in the subject matter of IPPS.

In any case, the assignment of teaching the courses, seminars and exercises of the IPPS is decided by the CUC, after a proposal by the COC.

The decisions of the CUC for the distribution of the teaching work, they must include the following elements:

a. the teacher's name,

b. his faculty,

c. the type of teaching work assigned per teacher (course, seminar), and

d. the number of teaching hours per course or seminar.

It is the guest teacher's obligation to adhere to the weekly teaching schedule, as determined by the COC, and to follow the examination and evaluation conditions, as described in these Regulations.

The teachers' obligations include, among other things, the description of the course or lectures, the citation of relevant bibliography, the method of examination of the course, communication with postgraduate students.

Teaching at IPPS is done in accordance with the timetable of courses drawn up under the responsibility of the Director of the IPPS.

The compensation of teachers for teaching as well as for the supervision of postgraduate diploma thesis are determined by the Salary Regulation of AUTH (Government Gazette 6966/TB/30-12-2022).

The selection of teachers at PPS will be done by CUC, based on the following criteria:

a) The relevance of the candidate's knowledge, according to his CV and the requirements of the courses of the IPPS, which he will undertake to teach.

b) The candidate's availability at IPPS for at least two (2) academic years, so that it becomes possible to complete the teaching of the course and to supervise and examine the postgraduate diploma theses that he will undertake.

b) The candidate's published scientific and research work.

c) Any previous evaluations of postgraduate students, mainly from postgraduate level courses.

The lecturer or lecturers can invite specialized scientists to give lectures during the lessons. Invited scientists can cover a total of no more than four (4) lectures. The teachers' obligations include, among other things, the description of the course or lectures, the citation of relevant bibliography, the method of examination of the course, and regular communication with postgraduate students.

With the start of attendance at the IPPS, a permanent member of the Teaching Research Staff (D.E.P.) of the IPPS is appointed for each postgraduate student, as an Academic Advisor. His role is to monitor the progress of the students' studies, to be informed by the lecturers of any continuous absences of the students who are under their responsibility, as well as to inform them (through the Secretariat) that such absence may result in failure in lesson. In addition, the Academic Advisor provides assistance regarding the selection of the graduate thesis, taking into account the research interests of the graduate student. Graduate students must contact their academic advisor for any problem that may affect the smooth progress of their studies.

The Academic Advisor provides the graduate student with the necessary counseling to meet the requirements of the Postgraduate Program.

The Academic Advisor of Studies makes sure to have meetings at regular intervals with the graduate students he has taken over and not less than two (2) times per semester. His duties include, among others:

- Identifying the graduate student's needs and research interests, supporting the graduate student's inclinations and skills and encouraging them to move towards areas that suit them.

- The information and the facilitation of the postgraduate student's contacts with the collective bodies of the IPPS and administration services.

- The provision of assistance for the preparation of his individual six-month study program and the determination of the subject of the postgraduate thesis.

- Identifying students who owe multiple courses.

- Caring and planning for these students.

The teaching staff, the administrative staff, as well as the competent services of the Foundation cooperate and support the Academic Advisors in their work, while taking into account their information, observations, suggestions and requests, for any

deficiencies, malfunctions that create problems for the students and any suggestions for dealing with them.

Upon recommendation of the Coordinating Committee of the IPPS or of the Director, an auxiliary teaching project may be assigned to the doctoral candidates of the Department or School, under the supervision of a professor of the IPPS. Auxiliary work is defined as the assistance of the members of the Teaching Research Staff (D.E.P.) in the exercise of their teaching work, the exercise of the students, the conduct of tutorials, laboratory exercises, the supervision of examinations and the correction of exercises. By decision of the Program Committee, either an auxiliary project may be assigned or a call for expressions of interest in subjects offered in the IPPS Study Program may be published. In the Call for Expressions of Interest, the deadlines for submitting nominations as well as the specific qualifications are specified.

The lecturers, during the period of time they are on educational leave or suspension of duties, may provide teaching work to the IPPS, if they judge that their program allows it, provided of course that based on the concurrent circumstances this is essentially and practically possible, a matter which must be competently judged on a case-by-case basis.

Article 11

Program Revenue-Financial Management Process

The resources of the Postgraduate Studies Program may come from:

- a. tuition fees,
- b. donations, sponsorships and all kinds of financial support,
- c. legacies,
- d. resources from research projects or programs, especially of the European Union
- e. AUTH's own resources
- f. payment of external participant monitoring fees
- g. any other lawful reason.

The payment of the tuition fees, which is set at the amount of two and a half thousand euros (2,500 euros), is made by the student himself (or by a third natural or legal person on behalf of the student) to the account of ELKE.

The payment of tuition fees will be made in two equal installments, to a bank account held for this purpose in the AUTH's Research Funds Special Account.

The amount of tuition fees can be adjusted by decision of the Senate.

The postgraduate student's application for a refund of one semester's tuition fees is allowed only if he cites and sufficiently proves the presence of an extremely

serious reason for interrupting his studies and his application is submitted to the CUC of IPPS at the latest within twenty (20) days of the start of the semester's courses.

In addition, the IPPS accepts as listeners people - up to ten (10) in number -, with an interest in Neuroscience and Neurodegeneration, who wish to attend some individual courses, without having been admitted to the IPPS. Trainees will not receive a postgraduate degree, but a certificate of attendance.

The audition fee is seven hundred euros (€700) per course.

The resources of IPPS are distributed as follows:

a. an amount corresponding to thirty percent (30%) of the total revenue derived from tuition fees is withheld by ELKE. This amount includes the withholding percentage in favor of the E.L.K.E. for the financial management of PPS. By a decision of the Board of Directors taken by the end of March of each year, it is decided whether the remaining amount after deducting the withholding in favor of E.L.K.E. transferred to the regular budget or allocated for the creation of projects/programs through the E.L.K.E. in order to cover the needs of PPS which operate without tuition fees and cover the research, educational and operational needs of Higher Educational Institution. In the revenues of the IPPS of paragraphs b) to d) of paragraph 1, the withholding is made in favor of E.L.K.E. which applies to income from corresponding funding sources,

b. the remaining amount of the total income of the IPPS is available to cover the operational costs of the IPPS.

The IPPS prepares, in accordance with the current legislation, a detailed budget for the five (5) years of operation, which includes all resources of the program and its operating costs.

Article 12

Administrative Support - Logistics Infrastructure

For the orderly operation of IPPS classrooms of the Department of Medicine are available.

For the implementation of the teaching of the theoretical courses of the IPPS the teaching room of the 1st Neurological Clinic of AUTH and the auditorium of the Department of Dentistry will be used, which is available, after consultation, in the cases of educational seminars of the Hellenic Society of Alzheimer's Disease and Related Disorders, as well as the rest of the building infrastructure of the Department of Medicine and of the cooperating Departments, if they are available. Postgraduate students will attend the outpatient clinics of Memory and Dementia, Parkinson's, Motor

Neurone Disease, Multiple Sclerosis, sleep disorders and cerebrovascular attacks, after consultation with the administration of the AHEPA General University Hospital.

The administrative and secretarial support of IPPS is done by the Secretariat of the Department of Medicine.

The support of the administrative function of the proposed program will be carried out by the Secretariat-PMS Office of the Department of Medicine and by the Postgraduate Programs Support Service which is ensured centrally by AUTH. The Secretariat of the IPPS will be in charge of student registrations, the maintenance of grades, the evaluations of teachers, the maintenance of attendance records/course/practice, the granting of degrees, certificates and attestations and will deal with current issues that will concern the teachers, postgraduate students, the communication with the various administrative services and cooperating agencies, as well as in matters of promotion and promotion of the program's objectives.

Article 13

Graduation Ceremony

The swearing-in is not a constituent type of the successful completion of the studies, but it is a necessary condition for the granting of the title document of the diploma. The confession is made in the context of the School Assembly, in the presence of the Director of the IPPS, the President of the Department/Dean of the School or his Deputy and, if possible, possibly a representative of the Rector.

Postgraduate students, who have successfully completed the IPPS, in exceptional cases (studies, residence or work abroad, health reasons, etc.), may apply to the Faculty/Department Secretariat for an exemption from the reporting obligation.

The graduate students' graduation ceremony is announced in front of the CUC, in which the interested parties are present. This process can also be public. Only students who have successfully completed their studies and have fully paid their financial obligations are eligible to participate in the graduation ceremony.

Graduated students can receive, for administrative use and before the official graduation ceremony, a certificate for the successful completion of the IPPS course.

Article 14

Type of Master Degree Awarded (M.Sc.)

The title of the Postgraduate Diploma is a public document and is awarded in one of the PPS of the Department.

The Postgraduate Diploma is issued by the Secretariat of the Department. The Diploma states the Department of Medicine AUTH and the Departments participating in the organization of the PPS, the emblem of the institution, the date of completion of the studies, the date of issuance of the Postgraduate Diploma, the number of the graduation protocol, the title of the IPPS, the details of the postgraduate student and the evaluation designation Good, Very Good, Excellent.

The graduate of the Postgraduate Diploma may be granted, before the award, a certificate of successful attendance and completion of the Program.

In addition to the Postgraduate Diploma, a Diploma Supplement is granted [article 15 of Law 3374/2005 and of the Y.A. Φ5/89656/BE/13-8-2007 (Government Gazette 1466 t.B')], which is an explanatory document that provides information about the nature, level, general framework of education, content and status of studies, which have been successfully completed and is not a substitute for the official degree or course grade provided by the Institutions.

Article 15

Plagiarism

When submitting any graduate thesis, the graduate student is required to indicate whether he has used the work and views of others.

Plagiarism is considered serious academic misconduct. Plagiarism is considered the copying of another's work, as well as the use of another's work - published or unpublished - without proper attribution. The quoting of any documentary material, even from the candidate's own studies, without a relevant reference, can substantiate a decision of the CUC to delete it.

In the above cases - and after a reasoned recommendation from the supervising professor - the CUC of IPPS may decide to delete it.

Any offense or violation of academic ethics is referred to the Coordinating Committee of the IPPS for judgment and suggestion to deal with the problem in the CUC of the IPPS. Offenses of copying or plagiarism and, in general, any violation of the provisions on intellectual property by a postgraduate student when writing assignments in the context of courses or preparing a postgraduate diploma thesis are also considered infringements.

The Institution's Ethics Committee is responsible for violations of ethics rules and study quality.

Article 16

Certification-Evaluation IPPS

After the issuance of the decision establishing IPPS and before the start of its operation, the certification of the IPPS is required by the National Authority of Higher Education (ETH.A.A.E.), in accordance with para. c) of par. 1 of article 8 of Law 4653/2020 (A' 12). After their establishment, the IPPS are certified periodically, according to the sub-para. bb) of paragraph b) of paragraph 1 of article 8 of Law 4653/2020, in the context of the evaluation of the academic unit to which they belong.

In the event that the establishment decision is amended, re-certification of the IPPS is required by ETH.A.A.E., since the amendment concerns elements such as the subject, the purpose of the program, the learning outcomes and the qualifications obtained from its successful attendance, as well as the specializations that award a different diploma.

The Master Programs (MSc) of each Department, which include the interdepartmental, inter-institutional and joint Master Programs, for which the Department undertakes administrative support, are evaluated in the context of the periodic evaluation/certification of the academic unit from the National Higher Education Authority. In this context, the overall evaluation of the work carried out by each PPS, the degree of fulfillment of the goals set at its establishment, its sustainability, the absorption of graduates in the labor market, the degree of its contribution to the research, its internal evaluation by postgraduate students, the feasibility of extending its operation, as well as other data regarding the quality of the work produced and its contribution to the national strategy for higher education.

If a PPS during its evaluation stage it is judged that it does not meet the conditions for continuing its operation, its operation is completed with the graduation of the already registered students in accordance with the establishment decision and the regulation of postgraduate and doctoral study programs.

MODIP Internal Evaluation

In order to ensure and improve the quality of the IPPS the Quality Assurance Unit of the AUTH (MODIP-AUTH) conducts a periodic internal evaluation of the IPPS within the framework of the Institution's Internal Quality Assurance System and in accordance with the instructions and directions of the ETH.A.A.E.

The obligations of the Administrative Bodies and the teachers of the PPS also include all the procedures foreseen, based on the respective instructions and directions of MODIP-AUTH for the internal and external evaluation and certification of the Study Programs and the academic Units.

Evaluation of teachers and courses by students

With the sole purpose of improving the level of studies at PPS and with absolute assurance of their anonymity, students are invited to evaluate the courses and teachers of each semester.

For reasons of uniform observation of statistical data and the possibility of drawing useful conclusions for the educational work of the Departments and the Institution as a whole, the evaluation questionnaires are drawn up by MODIP and can be partially differentiated, based on the particular characteristics and needs of each academic unit and/or each course. They are completed electronically.

The evaluation is carried out under the responsibility of the Internal Evaluation Team (OMEA) operating in each Department of AUTH, in collaboration with the MODIP of AUTH, and is carried out through the Quality Management Information System (QMS) of the latter. The Administration and OM.EA. of the Department must take systematic actions for the attendance of students in the evaluation, in accordance with the directions of the MODIP and the relevant decisions of the Senate.

OM.EA. of each Department monitors, through the Quality Management Information System (QMS) of MODIP, the degree of participation of students in the evaluation process, analyzes the relevant results and informs the Management Bodies of the PPS and the corresponding academic unit. The evaluation questionnaires concern each taught course and each teacher individually.

The administrative bodies of IPPS and of the academic unit, in collaboration with the corresponding OMEA, must study the results of the evaluation, announce their conclusions, decide on the publication of the summary results of the evaluation, when deemed necessary and in any case after the announcement of the grade of the semester's courses, in accordance with the current Legislation for the protection of Personal Data, and to take actions to deal with any problems.

In particular in the IPPS:

The evaluation of the courses is carried out by the Department of Medicine of the AUTH, in accordance with the applicable standards and rules, as well as by the postgraduate students of the IPPS. At the end of the semester and after the completion of a course, the postgraduates students evaluate this course electronically, through the information system of MODIP of AUTH.

Teacher evaluation

a) The evaluation of the lecturer by the postgraduate students is based on the criteria of his cognitive proficiency in the subject he teaches, the ability to reframe/transform the subject for the students, the level of his preparation, the use of the most modern and internationally established for high level postgraduate studies - bibliography, his willingness to answer questions, the timely grading and return of

assignments and written exams, the observance of course teaching hours and office hours, etc.

b) The evaluation of the teachers by the postgraduate students is done through the information system of the MODIP of the AUTH, after the completion of the course.

c) For cases with serious student complaints, the CUC has the obligation to take the appropriate measures (recommendation, withholding of teaching compensation, replacement of teacher) to remedy the problems that have been identified.

d) After submitting the score report for the course, the teacher is also given the evaluation table with any comments, as well as the table with the relevant comparative data.

e) In cases where a course continues to be conducted in a way that creates problems for the proper functioning of the IPPS, the CUC decides the replacement of the lecturer, regardless of whether he belongs to the relevant Department or to the cooperating Departments or is an external partner.

Article 17

Study Guide

The IPPS publishes a Study Guide in order to inform postgraduate students about its operation. The Study Guide may include:

1. General Information as well as useful electronic information about the Institution and the Department, in particular about administrative services or collective bodies that the postgraduate student can contact for the successful completion of his studies.

2. The purpose, the object of the IPPS as well as the qualifications obtained after the awarding of the Postgraduate Diploma.

3. The academic calendar, which includes the start and end dates of the academic semesters, examination periods, holidays, post graduate theses presentation periods and any other obligations such as internships, seminars, conferences, etc.

4. The course program, specializations (if any), credit units, teaching staff, rights and obligations of postgraduate students.

5. The official language of teaching and preparation of the postgraduate thesis.

6. The administration of IPPS.

7. Databases.

8. Use of Library.

9. Services to graduate students.

Article 18

Transitional arrangements

Any matter that arises in the future that is not covered by the relevant legislation or the Postgraduate Studies Regulation, will be dealt with by decisions of collective bodies, by amending the Regulation.